Our Lady of the Assumption School
Booklist Order Form for 2016

This booklist has been prepared by the teachers from your school and is what your child will need during 2016. If your child has some of the listed items left over from previous years, you may choose not to purchase these 'retained items'. Please ensure that your child has everything listed on this form to start the 2016 school year.

To ensure your order arrives on time
YOUR ORDER MUST BE PLACED BY: Wednesday, 28 October 2015

Orders may still be placed after this date but will be subject to a $6.50 per child late order fee. Late orders will not be given priority service and may not arrive before school starts.

How to order your booklist:

ONLINE: Order your booklist online at www.backtoschoolbooklists.com.au
To order online, please enter your school code: OLA161

USE THIS ORDER FORM: Please fill out this order form and return to the school office or to Bedrock Books at Unit 3/24 Deakin Street, Brendale.

SHOP IN STORE: Bring this order form with you and use it as a picklist in store. Follow the feet through our store and find everything you need in minutes!

Home Delivery

Cost: $7.95 per address (Orders must be placed at the same time for this offer to apply)
Where: We deliver to home or business addresses and Post Office boxes/Parcel Lockers
When: Orders placed by 28/10/15 will be delivered between Wednesday, 4 November 2015 and Friday, 11 December 2015

Collect from Bedrock Books

Where: Unit 3/24 Deakin Street, Brendale Phone: 07 3881 1122
When: You will be notified via email or sms as soon as your order is ready

Bedrock Books is the Official Supplier for Our Lady of the Assumption School.
By purchasing these requirements from Bedrock Books you are supporting your School community.
Every booklist ordered before the cut-off date earns money for your School.

Bedrock Books
Educational Supplies
3/24 Deakin Street, Brendale QLD 4500
Phone: 07 3881 1122 Fax: 07 3036 5503
Email: info@bedrockbooks.com.au
www.backtoschoolbooklists.com.au
**Opening Hours:**

<table>
<thead>
<tr>
<th>Days</th>
<th>Time</th>
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<tbody>
<tr>
<td>Mon-Fri</td>
<td>9:00am - 5:00pm</td>
</tr>
<tr>
<td>Saturday</td>
<td>9:00am - 12:00pm</td>
</tr>
<tr>
<td>Sunday</td>
<td>Closed</td>
</tr>
</tbody>
</table>

We will be extending our hours on the following Saturday:

23/01/2016 9:00am - 4:00pm

*We will be closed for Christmas from 12pm on 23 December 2015 and will reopen at 9am on 4 January 2016*

*We will be closed for Australia Day on 26 January 2015*

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**FAQs**

**How to order**

We recommend ordering your booklist by the cut-off date to guarantee stock availability. The best way to order your booklist is online:

2. Enter your school code - Your code is on the front of this order form.
3. Select the grade you wish to order - Remember! You are ordering for next year.
4. Enter your child's name and the quantities you would like to order.
5. Select your method: Delivery or Collection
6. Enter your contact details
7. Confirm your order and pay online using our secure payment gateway. You will then receive an email containing your receipt and order number. Please save this email, as a printed copy of your receipt will not be delivered with your order.

You can also return this completed order form to your School office or drop it in at our shop in Brendale.

**Buy from our store in Brendale**

We’ve customised our shop to make it easy for you to pick your booklist yourself. Every item on your booklist has a location and our shop has been laid out in the same order as your booklist. Just follow the feet around our store, use this order form as a picklist and you will find everything on your booklist in minutes!

**Late Orders**

You can place your order at any time, even after the cut-off date. Orders submitted after the cut-off date are subject to a $6.50 per child late order surcharge and will be packed after the on-time orders have been completed. If you place your order in January, it may take 7-10 working days for your order to be packed.

**Tracking your order**

**How do I find out if my order has been packed?**

You can track the status of your order online at [www.backtoschoolbooklists.com.au](http://www.backtoschoolbooklists.com.au)

Just enter your child’s SURNAME and ORDER NUMBER into the Order Status section on the left hand side of our homepage.

**How can I track my delivery?**

You will receive an email with your tracking number when your order has been despatched. If you don’t receive an email, check it isn’t in your junk mail folder or email us at info@bedrockbooks.com.au or call us on 07 3881 1122. Track your order with Australia Post at [www.auspost.com.au/track](http://www.auspost.com.au/track)

**Back Orders**

While we strive to ensure all items are available during Back to School, some uncontrollable circumstances do not allow us to always achieve this. If an item is unable to be supplied, you will receive a product of similar or higher value or a back order will be created. Back orders will be sent to either the school or your home in a clearly labelled envelope as soon as stock is available.

**Missing Items:**

Please check off your order as soon as you receive it. If there is something missing, please advise us immediately. Some items may be delivered to your School in bulk. Please check your order form to see if the items you are missing are included in this bulk delivery before contacting us.

**Returns:**

Returns and exchanges will only be accepted if a receipt is presented and is within 30 days of the purchase or within 10 days of receipt of delivery.

Products will only be accepted if they are in saleable condition i.e. not marked, named or covered in any way.

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*Please direct all enquiries or feedback directly to Bedrock Books, not your School.*
<table>
<thead>
<tr>
<th>Location</th>
<th>Stationery Pack</th>
<th>Qty</th>
<th>Price ea.</th>
<th>Qty</th>
<th>Total</th>
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<tr>
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<td>BULK</td>
<td>Cardboard XI Multiboard 210gsm A3 Asstd Colours*</td>
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**TOTAL for Stationery Pack** $135.90

These items may be retained from previous years. Please ensure your child has all of these items.

- Oxford Australian Basic School Dictionary 4E $18.45
- Holy Bible NRSV Edition With Encyclopaedia Catholic Edition $34.95
- Jacaranda Primary Atlas ACE 4th Edition $36.95
- Scissors Smart 210mm Red Right Handed ** $2.20
- Scissors Smart 210mm Green Left Handed ** $3.10
- Calculator Sharp EL231LB 8 Digit $10.80
- Ruler Micador 30cm Wooden Essential Plus Polished cm/mm $0.75
- Recorder Musical Yamaha YRS24B $13.00
- OLA Library Bag $10.00
- OLA Music Bag $8.00

**TOTAL for Retained Items** $135.10

**Family Delivery Fee** (Orders must be placed at the same time for this rate to apply) $7.95

**GRAND TOTAL** $271.00

*Delivered to the School in Term 1, 2016.*

*All prices include GST.*

Please take care when filling out this order form,
if any of your details are not legible or are not provided, your order may not be processed.
Please DELIVER this order for $7.95 per address
Orders placed by 28/10/15 will be delivered between Wednesday, 4 November 2015 and Friday, 11 December 2015.

Parent/Caregiver’s Name:

Email*: 
Phone*:

Please tick if you would like to subscribe to our mailing list (Optional) *These details must be provided.

Unit No.:        Street No.:        Street Name:
or Post Office Box / Parcel Locker:

Suburb:       Post Code:

Please tick to authorise the parcel to be left at the delivery address without a signature* (Optional)
If you do not give authority to leave and you are not home at the time of delivery, a card will be left in your mail box and your parcel will be taken to your local Australia Post outlet for you to collect.

Delivery Instructions: *If you have given authority to leave and do not provide a specific location for your parcel to be left, your parcel will be left in a safe location at the delivery drivers discretion.

Order No.
Total $  Payment Method  Date  By

PAYMENT DETAILS Payment MUST BE INCLUDED with your order. Cash and Cheques are not accepted.

Visa  MasterCard  Money Order (Please make payable to BEDROCK BOOKS)  EFT (Please call Bedrock for payment instructions)

Card Number: - - - - - - - - - -
Expiry Date: - -

Name on Card:  Security Code (CVV): - - -

Signature:

I will COLLECT this order from Bedrock Books - Unit 3, 24 Deakin St, Brendale
You will be contacted via email or sms when your order is ready for collection.

Office use only