Guidelines for Trailer Drop off & Pick Up

To ensure the continuity at different venues, each family is encouraged to adopt the following procedures:

Drop Off

1. A box has been put together which contains everything volunteers will need on the day including key to the trailer storage room, tickets, float, clipboards, pens etc

2. Please collect the trailer box on the Friday prior to selling days from either Dennis Fachin or Kath York. We will email you to coordinate this closer to your nominated date including specific instructions for each of the selling venues.

3. Please ensure you stay with the trailer until the first shift arrives to handover the trailer box and contents.

Pick Up

1. Please ensure all items have been collected and placed in the trailer box as per the trailer box contents checklist.

2. Please drop trailer back to the trailer storage room and secure the room.

3. Do not leave the trailer box and contents in the trailer storage room. We will email you closer to your nominated date to coordinate someone to pick this up for you.

Thank you for your help!!

Contacts:

1. Kath York 0414 840802 (Trailer Raffle Coordinator)

2. Dennis Fachin 0419 727635

3. Margaret Sharman 0438 778006 (Trailer P/U Backup)

Issues at the Shopping Centres, Markets etc:

1. Cass Fraser 0412 188913